

## Registration Checklist (K-5)

**Students in K– 5<sup>th</sup> Grade will need to submit the following:**

- ☐ Registration Form and payment (complete both the front and the back)
- ☐ Emergency Data Form
- ☐ Parish Commitment Letter SIGNED by your parish's pastor\*\*
- ☐ Catholic Family Commitment Form SIGNED by your parish's pastor\*\*
- ☐ Health Examination Letter (Due by August 1, 2024)
- ☐ Health Examination Form (Completed by your physician and returned to school by August 1, 2024)
- ☐ Volunteer Commitment Form
- ☐ Photo Opt Out – Optional
- ☐ Alumni Form – Optional

\*\* Leave blank if St. Lawrence is your parish

### New Students Only

- ☐ New Student Demographic Form
- ☐ Record Release Form (Grades 1-5 only; Complete and send to your child's current school)
- ☐ Copy of birth certificate
- ☐ Copy of Baptism certificate if baptized at a Roman Catholic Church
- ☐ Create FACTS Tuition Account

**Please return the completed paperwork with your registration payment by Friday, February 2<sup>nd</sup>.**

After this date, enrollment will be open to new families, and existing families are not guaranteed a spot for the next school year.



Dear St. Lawrence Catholic School Parents and Guardians,

We are pleased to enclose the St. Lawrence School Registration forms and information for school year 2024-2025. As always, our commitment is to provide your family with the best spiritual and academic education in the Roman Catholic faith.

We hope you will take time to look over these materials and if you have any questions, please call our school office. You will notice that there is a slight increase on the tuition rates from the previous school year based on a projected enrollment of 165 students. While we do our very best in keeping expenses low and in monitoring our spending, like all things in life – costs continue to go up.

No family at St. Lawrence School pays the actual cost of educating their child, which is well over \$10,000 per student. The difference is made up by the generous people of the parish. All families, whether from St. Lawrence Church or not, benefit from this financial aid. Some families need more financial assistance. If you require more financial aid, please review the financial assistance sheet included with the registration materials and contact our school office for more information.

All tuition expenses for next year will be paid through FACTS (information included in the registration packet) whether you pay annually, bi-annually, or monthly.

Lastly, all Catholic families who have parishioner status and will pay the parish subsidized parishioner tuition rate, whether from St. Lawrence Church or another parish, must sign the enclosed commitment form in which you agree to attend Mass on all Sundays and Holy Days of Obligation, support your parish financially beyond the payment of tuition through the use of the Sunday envelopes, and volunteer at the school when you can.

The registration deadline for returning families is Friday, February 3, 2024, at 3 p.m. You must be up to date with current tuition payments and include the registration fee for the registration application to be considered complete. Any registrations received after this time and date will be considered late. A higher registration fee will be required, and late registrations will be treated on a first come/first received basis.

If you have any questions, please do not hesitate to contact our school office. We are glad to serve you in any way we can.

God bless,

Crystal Criticos  
Principal

The Very Rev. Lee P. Chase, V.F.  
Pastor





## **PROPER PLACEMENT OF STUDENTS AT ST. LAWRENCE CATHOLIC SCHOOL**

The Administration and Faculty of St. Lawrence Catholic School realize that the progress and growth of each child differs during their school career. Therefore, it is imperative that the proper placement is attained for each child.

It would be unfair and improper for St. Lawrence Catholic School to admit or retain any student for whom the school did not have an appropriate program.

To determine the proper placement of all students entering St. Lawrence Catholic School the following procedures are required:

1. academic screening
2. review of previous school records
3. consultation with parents/guardians

For continued proper placement of all students currently in St. Lawrence Catholic School the following procedures are followed:

1. The faculty is required to monitor each child's progress in relationship to the class norm. (This process is done through performance assessment, standardized testing and quarterly reports.)
2. The Administration and parents/guardians are to be informed of any student who, in the teacher's judgment, is significantly below the class norm. (Further diagnostic evaluation may be recommended.)
3. Results of all evaluations will be shared with parents/guardians. The administrator in consultation with staff and parents/guardians, will make appropriate placement.



## Tuition Schedule 2024-2025

### Grades K-5 Tuition (Based on target enrollment of 165 students)

Tuition K-5	Parish Sponsored (Registered members of any Catholic church in the Diocese of Rochester)	Non-Parish Sponsored
1 <sup>st</sup> Child	\$5,800	\$7,250
2 <sup>nd</sup> Child	\$4,200	\$4,750
Each Additional Child	\$2,700	\$3,250

### Financial Aid for K-5 is Available

**Once a family has registered and a FACTS account has been created**, go to our website under "For the Parents", FACTS: Tuition Payments" and then click on "Financial Aid". Financial aid applications through FACTS must be completed and all supporting documentation must be submitted by **April 26, 2024**. If you have extenuating circumstances and would like to request an extension on your Financial Aid application, please contact our Finance Director, Marisa Stieve at 723-1350.

### PRESCHOOL Tuition (Based on target enrollment of 165 students)

ATTEND	Half Day 8:00 am – 11:00 am	School Day 8:00 am – 2:30 pm	Full Day (Tuition + Wrap-Around) 7:30 am – 5:30 pm
2 Days	\$3,850	\$4,980	\$6,950
3 Days	\$4,490	\$5,700	\$8,490
4 Days	\$5,000	\$6,300	\$9,750
5 Days	\$5,390	\$6,800	\$10,850

**A \$250 sibling discount is available off the Preschool tuition when a second sibling is enrolled in K-5 at St. Lawrence School.**





# St. Lawrence School – Diocese of Rochester

## 2024-2025 Registration

**Please List all Students in Grades PK3 through 5<sup>th</sup> Grade Below:**

Grade Entering Sept 2024*	Student Last Name	Student First Name	M / F	Date of Birth	Tuition Amount (Office Use Only)
		Sibling Discount of \$250 (if applicable)			
		Total Tuition Charges			

Please update information below as needed:

Parent/Guardian Information	Relationship to Student: Mother
Name:	Email:
Address:	
Phone:	Alternate Phone: _____

Parent/Guardian Information	Relationship to Student: Father
Name:	Email:
Address:	
Phone:	Alternate Phone: _____

Public School District: \_\_\_\_\_ Student primarily resides with \_\_\_\_\_

Registered members of Catholic Parish of: \_\_\_\_\_

(A family/parish commitment form must be submitted for verification)

All returning families should submit this Registration Form with a **Non-Refundable family registration fee** (cash or check made payable to St. Lawrence School).

**\$175 Registration:** January 16, 2024 – February 2, 2024 (For returning families only)

**\$200 Registration:** February 3, 2024, and after (For returning and new families)

**Office Use Only:**

Reg. Fee pd. \$ \_\_\_\_\_ Date: \_\_\_\_\_ Check/Cash Receipt # \_\_\_\_\_ Verified by \_\_\_\_\_

New York State Public Health Law requires all students to have satisfactory proof of immunizations. Documentation must be provided with Registration materials.



## All Registered Families Must Have a FACTS Tuition Account

Sign up for a FACTS tuition account at <https://online.factsmgt.com/signin/3D1G6>. **NOTE: THE FACTS ACCOUNT MUST BE IN THE NAME OF A PARENT OR GUARDIAN THAT IS LISTED ON THE FRONT OF THIS REGISTRATION FORM**

Choose a payment plan (Option 1 – Annual Payment, Option 2 – Bi-Annual Payment or Option 3 – Monthly Payments from August to May)

Choose a billing option (“Invoice” – FACTS will issue an invoice and payment should be made by cash or check or “ACH” – FACTS will issue an invoice and payment will be made through an automatic bank draft). **No Credit Cards are accepted for Tuition Payments.**

Payment plans and billing options for returning families are renewed automatically each year.

**Tuition at your current school must be up to date prior to registering for the upcoming St. Lawrence School year.**

By signing this registration form, you are agreeing to: I understand it is the policy of St. Lawrence Catholic School that family accounts must be kept current; an account will be considered current if it is paid by the appropriate due dates noted under the tuition payment options. Balances past due are subject to finance charge of \$20 per month. \* Grades and transcripts may be withheld for students whose family accounts are not kept current. In the event of a default, I agree to be responsible for all attorneys’ fees and costs associated with the process of collections. I agree to abide by the rules, policies, and regulations adopted by St. Lawrence Catholic School and set forth in various catalogs, publications, and mailings. I understand that the above-named student’s disregard or violation of the rules and regulations of the school may be deemed cause for suspension or dismissal. In order to reserve a place for the above-named student, the parent or financially responsible adult should sign this agreement and return to the School Office with the Registration materials.

By signing, we/I agree to the agreement details listed above **(Any parent or guardian name listed on the front of this form must sign and provide their social security number for registration to be considered complete):**

\_\_\_\_\_  
Responsible Party Signature

\_\_\_\_\_  
SS# (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Responsible Party Signature

\_\_\_\_\_  
SS# (Required)

\_\_\_\_\_  
Date

Please tell us which payment plan you are going to choose on FACTS:

☐ Option 1 - 1 Payment in Full: Single payment is due on or before August 15, 2024. No FACTS processing fee for this option

☐ Option 2 - Two Payments: 1<sup>st</sup> payment due on or before August 15, 2024, Second payment due on or before January 15, 2025. A one-time \$10 FACTS processing fee applies.

☐ Option 3 - Monthly Payments: First payment is due on August 15, 2024, final payment is due by May 15, 2025: A one-time \$45 FACTS processing fee applies.

### **2024 – 2025 Tuition (based on target enrollment of 165 students):**

Tuition K - 5	Parish Sponsored	Non-Parish Sponsored	Tuition Pre-K: <b>See PK Details Form for Pricing</b>
1 <sup>st</sup> Child	\$5,800	\$7,250	
2 <sup>nd</sup> Child	\$4,200	\$4,750	
Each Additional Child	\$2,700	\$3,250	

### **Financial Aid for K-5 is Available**

**Once a family has registered and a FACTS account has been created**, go to our website under “For the Parents”, “FACTS: Tuition Payment System” and then click on “Financial Aid”. Financial aid applications through FACTS must be completed and all supporting documentation must be submitted by **April 27, 2024**. If you have extenuating circumstances and would like to request an extension on your Financial Aid application, please contact our Finance Director at 723-1350 Ext. 206. Ambassador Program also available for returning families who refer new families. Contact business office or visit our school website for more information.



**St. Lawrence Catholic School Emergency Data 2024 - 2025**

Please keep all information current and review with your child and your emergency contacts.

**Student Name:** \_\_\_\_\_ **Grade Entering in Sept 2024** \_\_\_\_\_

**Parent/Guardian:** \_\_\_\_\_ **Relationship to Student:** \_\_\_\_\_

**Parent/Guardian:** \_\_\_\_\_ **Relationship to Student:** \_\_\_\_\_

**Please complete the name, phone number(s), and relationship for those that are an emergency contact and/or Authorized to Pick-Up your child.**

**Please place an “X” under the Emergency Contact and/or Authorized Pick-Up Columns.**

Please complete a form for each child attending St. Lawrence Catholic School.

<u>Name (First, Last)</u>	<u>Phone Number(s)</u>	<u>Relationship</u>	<u>Emergency Contact</u>	<u>Authorized Pick-Up</u>

**Parent/Guardian Signature Acknowledging Emergency Data Information** \_\_\_\_\_ **Date** \_\_\_\_\_

**ST. LAWRENCE CATHOLIC SCHOOL  
PARISH SUBSIDIZED PARISHIONER RATE OF TUITION POLICIES  
2024/2025**

The parish subsidized Parishioner Rate of Tuition for the 2024/2025 school year is:

First child: \$5,800   Second child: \$4,200   Each additional child: \$2,700

St. Lawrence Church subsidizes the difference between collected tuition and the full cost of educating a student at St. Lawrence Catholic School which is well over \$10,000 per year per student. Monroe County parishes without schools send subsidies to the Diocese of Rochester Catholic Schools to assist with the funding of city schools and to give aid to those families who are in need.

**What is required to be given the Parish Subsidized Parishioner Rate of Tuition?**

All Roman Catholic families who belong to a parish must attest that they are registered in that parish, actively attending Sunday and Holy Day Masses, and actively supporting their parish financially beyond the payment of tuition. For those Roman Catholic families not belonging to St. Lawrence Church, the Parish Commitment form must be signed by their pastor and returned to the school office. Registration is not considered complete without this form.

**What must St. Lawrence Church parishioners do?**

St. Lawrence Church parishioners must complete the Parish Commitment form and return it to the **school** office. The parish registration and demonstrated financial support will be verified by the Parish Office and reviewed by the pastor. A verification letter will be sent to the family when completed informing them of their eligibility.

**New parishioners to St. Lawrence Church**

School families who newly register at St. Lawrence Church will need to wait one full academic year to be eligible for the Parish Subsidized Parishioner rate of tuition unless they are transferring their parish registration from another Catholic parish. In that case, they must have the pastor of their former parish acknowledge that they were active and supporting members of that parish. If the school family is coming from a parish that is out of the area, the family must request a letter be sent from their former pastor to the pastor of St. Lawrence Church attesting that they were active and supportive members of their former parish. (If the family registers after November 1<sup>st</sup>, they will need to wait for the rest of that academic year and the next to be eligible for the subsidized parishioner rate unless they can demonstrate an active registration from their previous Catholic parish.)

**St. Lawrence Church Families Weekly Offering Envelopes**

St. Lawrence Church families will be automatically receiving collection envelopes to assist in supporting the parish. If a family wishes to donate electronically through the WeShare program, please contact the parish office. Families already participating in WeShare or some other automatic donation program will not receive parish collection envelopes.





**PARISH COMMITMENT FORM**  
**For Families Actively Enrolled in a Catholic Parish**  
**(NOT APPLICABLE TO PRESCHOOL)**

This form represents the formal expression of the intent of parents and our area Catholic parishes to join in active partnership in the spiritual formation of their children. Parents, as the primary educators commit to the following:

1. Formal registration in an area Catholic parish
2. Regular church attendance
3. Spiritual, personal, and financial support of the parish

Catholic parishes, in turn, commit to the spiritual support of member families in the education and formation of their children, as well as support of Catholic Schools.

It is understood that the majority of parents with children in Catholic schools are already meeting and/or exceeding the above expectations. The completion of this form serves as an affirmation of that commitment and participation in parish life.

**It is the parents' responsibility for take this form to their pastor of their Catholic Church, have it signed, and returned to the school within 30 days of the initial registration with the school.**

Parents' Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers

Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

**(NOT APPLICABLE TO PRESCHOOL)**

CHILD'S <i>FULL</i> NAME	SCHOOL	GRADE

**Family Commitment**

I/We understand that our role as the primary educator(s) of our child/ren calls us to be active in the life of our parish and school. This involves formal registration in the Catholic parish, regular attendance at mass and parish events, and financial support to the parish.

Parents'/Guardians' Name: – PRINTED: \_\_\_\_\_ Date: \_\_\_\_\_

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_

**Church Commitment**

This family is recognized as members of our faith community and will be supported in their desire for a Catholic school education.

**Final approval and the signing this commitment form are left to the discretion of the Parish Priest.**

Pastor or Delegate Name – PRINTED: \_\_\_\_\_

Pastor or Delegate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parish Family is registered at: \_\_\_\_\_



# Saint Lawrence Catholic School

## Catholic Family Commitment Form 2024-2025

Dear Friends,

Pope St. John Paul II taught that the first experience of Church for the child is in the home. St. Lawrence Catholic School recognizes this and understands that the primary educators of our children are you, their parents. You have chosen to register your child(ren) in St. Lawrence Catholic School. We are overjoyed that you are doing this. In so doing, you partner with the parish and school in the faith formation of your children. This partnership becomes most effective when the practice of our Catholic faith is practiced in real ways. We ask you, as Catholic school parents, to:

1. **Be formally registered at St. Lawrence Church or your own Catholic parish,**
2. **Attend Holy Mass on all Sundays and Holy Days of Obligation,**
3. **and support the parish financially in addition to the payment of school tuition.**

In turn, St. Lawrence Church commits to the spiritual support of all its families in St. Lawrence Catholic School through the catechetical classes offered at school. Further, St. Lawrence families are asked to register in our Sacramental Preparation programs for First Penance and First Holy Communion. Any student wishing to enroll in any Sacramental Preparation program must demonstrate at least two consecutive years of attendance in a Faith Formation program or Catholic School. Students from other parishes should enroll in their parish's sacramental program.

St. Lawrence Church parishioners may turn their form in *unsigned by the pastor who will review it. (See reverse side!)* If you are a member of another Catholic parish, this form should be submitted and signed by your own pastor and your children should participate in your own parish's Sacramental Preparation Program.

We know that a majority of St. Lawrence Church school families are already meeting, if not exceeding the above expectations. The completion of this form serves as an affirmation of that commitment and participation in parish life.

Parent's Name(s) \_\_\_\_\_  
(please print)

### Family Commitment

I/We understand that our role as primary educator calls us to be active in the life of St. Lawrence Church. This involves formal registration in a Catholic parish, weekly attendance at Mass, and financial support through the Sunday Collection Envelopes to the extent that family circumstances allow:

Parent's Signature \_\_\_\_\_

Pastor's Signature \_\_\_\_\_

Parish \_\_\_\_\_





Dear Parent or Guardian:

New York State law requires that each child in a school district have a health examination and recommends a complete dental examination prior to entering school for the following grades:

- Preschool
- Kindergarten
- 1<sup>st</sup> Grade
- 3<sup>rd</sup> Grade
- 5<sup>th</sup> Grade (and then 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> grades)

Physicals must be within one year of the month your child entered their current grade. New entrants to the district, students wishing to play interscholastic sports and students desiring work permits must have an annual health appraisal. The district recommends that your family physician/nurse practitioner perform the examinations since they are most familiar with your child's medical history. It may take up to six weeks to schedule exams during the busy summer and fall months so be sure to plan ahead. The Required NYS School Health Examination Form has been included in this packet for your physician to complete or your physician may choose to provide their own form. Either way, return the requested information via fax or return to the School's Main Office. Failure to provide a health appraisal certificate or permission for a school examination could result in administrative action.

If you wish to have the District Medical Director examine your child, the district will schedule an exam with your written consent. Parents have the option to attend the examination with their child. Upon completion of in-school exams, you will be informed of any findings and/or need for follow up with your own provider. It is recommended that if you are making use of the Medical Director that your child is seen by their own provider every other physical exam.

**Please complete and return the following by AUGUST 1<sup>st</sup>:**

Student's Name: \_\_\_\_\_ Grade (entering in Sept 2024) \_\_\_\_\_

- ☐ My child **had** a health appraisal by Dr \_\_\_\_\_ on \_\_\_\_\_  
My child's doctor or I will return the completed form via fax or mail/bring to the School 's Office
- ☐ My child **has an appointment** to have a health appraisal by Dr \_\_\_\_\_  
on \_\_\_\_\_. My child's doctor or I will return the completed form via fax or mail/bring to the School 's Office
- ☐ I need assistance from the nurse for health insurance or to find a physician.

Parent Signature \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

**GREECE CENTRAL SCHOOL DISTRICT**

**REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM**

**TO BE COMPLETED BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR**

**IF AN AREA IS NOT ASSESSED INDICATE NOT DONE**

**Note:** NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special education (CPSE).

**STUDENT INFORMATION**

Name	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	DOB:
School:	Grade:	Exam Date:

**HEALTH HISTORY**

<b>Allergies</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Anaphylaxis Care Plan Attached
<b>Asthma</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	<input type="checkbox"/> Intermittent <input type="checkbox"/> Persistent <input type="checkbox"/> Other : <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Asthma Care Plan Attached
<b>Seizures</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type:      Date of last seizure: <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Seizure Care Plan Attached
<b>Diabetes</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Diabetes Medical Mgmt. Plan Attached

**Risk Factors for Diabetes or Pre-Diabetes:** Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother, and/or pre-diabetes.

BMI \_\_\_\_\_ kg/m2

**Percentile (Weight Status Category):** ☐ <5<sup>th</sup>    ☐ 5<sup>th</sup>-49<sup>th</sup>    ☐ 50<sup>th</sup>-84<sup>th</sup>    ☐ 85<sup>th</sup>-94<sup>th</sup>    ☐ 95<sup>th</sup>-98<sup>th</sup>    ☐ 99<sup>th</sup> and>

**Hyperlipidemia:** ☐ No    ☐ Yes    ☐ Not Done      **Hypertension:** ☐ No    ☐ Yes    ☐ Not Done

**PHYSICAL EXAMINATION/ASSESSMENT**

<b>Height:</b>	<b>Weight:</b>	<b>BP:</b>	<b>Pulse:</b>	<b>Respirations:</b>
<b>Laboratory Testing</b>	<b>Positive</b>	<b>Negative</b>	<b>Date</b>	<b>List Other Pertinent Medical Concerns</b> (e.g. concussion, mental health, one functioning organ)
TB- PRN	<input type="checkbox"/>	<input type="checkbox"/>		
Sickle Cell Screen-PRN	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Lead Level Required Grades Pre- K &amp; K</b>		<b>Date</b>		
<input type="checkbox"/> Test Done <input type="checkbox"/> Lead Elevated $\geq 5$ $\mu\text{g/dL}$				
<input type="checkbox"/> <b>System Review and Abnormal Findings Listed Below</b>				
<input type="checkbox"/> HEENT	<input type="checkbox"/> Lymph nodes	<input type="checkbox"/> Abdomen	<input type="checkbox"/> Extremities	<input type="checkbox"/> Speech
<input type="checkbox"/> Dental	<input type="checkbox"/> Cardiovascular	<input type="checkbox"/> Back/Spine	<input type="checkbox"/> Skin	<input type="checkbox"/> Social Emotional
<input type="checkbox"/> Neck	<input type="checkbox"/> Lungs	<input type="checkbox"/> Genitourinary	<input type="checkbox"/> Neurological	<input type="checkbox"/> Musculoskeletal
<input type="checkbox"/> <b>Assessment/Abnormalities Noted/Recommendations:</b>			Diagnoses/Problems (list)      ICD-10 Code*	
<input type="checkbox"/> <b>Additional Information Attached</b>			*Required only for students with an IEP receiving Medicaid	



Name:				DOB:	
<b>SCREENINGS</b>					
<b>Vision</b> (w/correction if prescribed)	<b>Right</b>	<b>Left</b>	<b>Referral</b>	<b>Not Done</b>	
Distance Acuity	20/	20/	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	
Near Vision Acuity	20/	20/		<input type="checkbox"/>	
Color Perception Screening <input type="checkbox"/> Pass <input type="checkbox"/> Fail				<input type="checkbox"/>	
Notes					
<b>Hearing</b> Passing indicates student can hear 20dB at all frequencies: 500, 1000, 2000, 3000, 4000 Hz; for grades 7 & 11 also test at 6000 & 8000 Hz.				<b>Not Done</b>	
Pure Tone Screening	<b>Right</b> <input type="checkbox"/> Pass <input type="checkbox"/> Fail	<b>Left</b> <input type="checkbox"/> Pass <input type="checkbox"/> Fail	<b>Referral</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	
Notes					
<b>Scoliosis</b> Screen Boys in grade 9, and Girls in grades 5 & 7	<b>Negative</b>	<b>Positive</b>	<b>Referral</b>	<b>Not Done</b>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	
<b>RECOMMENDATIONS FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS/PLAYGROUND/WORK</b>					
<input type="checkbox"/> <b>Student may participate in all activities without restrictions.</b> <input type="checkbox"/> <b>Student is restricted from participation in:</b> <div style="margin-left: 20px;"> <input type="checkbox"/> <b>Contact Sports:</b> Basketball, Competitive Cheerleading, Diving, Downhill Skiing, Field Hockey, Football, Gymnastics, Ice Hockey, Lacrosse, Soccer, and Wrestling.  <input type="checkbox"/> <b>Limited Contact Sports:</b> Baseball, Fencing, Softball, and Volleyball.  <input type="checkbox"/> <b>Non-Contact Sports:</b> Archery, Badminton, Bowling, Cross-Country, Golf, Riflery, Swimming, Tennis, and Track &amp; Field.  <input type="checkbox"/> <b>Other Restrictions:</b> </div>					
<b>Developmental Stage for Athletic Placement Process</b> <u>ONLY</u> required for students in Grades 7 & 8 who wish to play at the high school interscholastic sports level <b>OR</b> Grades 9-12 who wish to play at the modified interscholastic sports level. <b>Tanner Stage:</b> <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V      Age of First Menses (if applicable) : _____					
<input type="checkbox"/> <b>Other Accommodations*:</b> (e.g. Brace, orthotics, insulin pump, prosthetic, sports goggle, etc.) Use additional space below to explain.    *Check with athletic governing body if prior approval/form completion required for use of device at athletic competitions.					
<b>MEDICATIONS</b>					
<input type="checkbox"/> <b>Order Form for Medication(s) Needed at School Attached</b>					
<b>IMMUNIZATIONS</b>					
<input type="checkbox"/> Record Attached <input type="checkbox"/> Reported in NYSIIS					
<b>HEALTH CARE PROVIDER</b>					
Medical Provider Signature:					
Provider Name: <i>(please print)</i>					
Provider Address:					
Phone:			Fax:		
<b>Please Return This Form To Your Child's School When Completed.</b>					



## Volunteer Commitment - 2024-2025 School Year

Dear St. Lawrence Families,

We have many events and activities planned that are only possible with the help of our wonderful families. We ask that each family choose a minimum of **TWO** events that you would like to volunteer for. If you are interested in chairing one of these events, please note that as well.

**Creating a Safe Environment (CASE) is a Ministry of the Diocese. It protects and informs, our children, youth and vulnerable adults. As part of this Ministry, all volunteers are required to adhere to the following: Online Training Course, Criminal Record Check and sign a Volunteer Code of Conduct every three (3) years. CASE applications are available at the main office.**

Thank you in advance for your time. We could not do it without you!

God Bless,

Crystal Criticos

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

- |  |                  |
|--|------------------|
| <input type="checkbox"/> Welcome Mass/Pizza Social (September) | Chair _____      |
| <input type="checkbox"/> Walkathon (October)                   | Chair _____      |
| <input type="checkbox"/> Veterans Concert (November)           | Chair _____      |
| <input type="checkbox"/> Santa's Secret Shop (December)        | Chair _____      |
| <input type="checkbox"/> Breakfast with Santa (December)       | Chair _____      |
| <input type="checkbox"/> Catholic Schools Week (Dec / Jan)     | Chair _____      |
| <input type="checkbox"/> School Dance (February)               | Chair _____      |
| <input type="checkbox"/> Scholastic Book Fair (March)          | Chair _____      |
| <input type="checkbox"/> Ski Club (January-March)              | Chair _____      |
| <input type="checkbox"/> Faculty/Staff Appreciation (May)      | Chair _____      |
| <input type="checkbox"/> May Crowning (May)                    | Chair _____      |
| <input type="checkbox"/> Field Day (June)                      | Chair Not Needed |
| <input type="checkbox"/> Run For the Young (Spring)            | Chair _____      |
| <input type="checkbox"/> Spring Gala (Spring)                  | Chair _____      |
| <input type="checkbox"/> Bowling Club (Spring)                 | Chair _____      |
| <input type="checkbox"/> Movie Nights (TBD)                    | Chair _____      |
| <input type="checkbox"/> Literacy Events (TBD)                 | Chair _____      |
| <input type="checkbox"/> Baking Committee (Ongoing)            | Chair _____      |
| <input type="checkbox"/> Tuesday Envelopes (Ongoing)           | Chair _____      |





## PHOTO OPT-OUT POLICY AND FORM PHOTOGRAPHY POLICY

Throughout the year, the Diocesan Catholic Schools often takes photographs of their students engaging in classroom activities and participating in school events. The photographs are used for general marketing purposes in publications, public relations, promotions, and advertising – both in print and online. They are also posted on Facebook, Instagram, Twitter, and on the teachers' classroom pages as a way to share the students' school day with their school families. SeeSaw is sometimes used by some classroom teachers and parents only. SeeSaw information is not posted publicly.

To protect our students' identity, we will NOT use their full names and biographical information in conjunction with photographs designated for promotional purposes to the general public. However, internally distributed materials, such as the school yearbook and newsletter, will include our students' full name. In the event a third party wishes to publish a news-related story about our school, we will do our best to limit them to the use of the students' first name and last initial only.

**This opt-out form is effective for the current school year only.**

### Yes, Take Pictures of My Child(ren)

If you want photographs of your child(ren) to be published as specified above, then **no further action is required.**

### No, Do Not Take Pictures of My Child(ren)

If you **DO NOT** want photographs of your child(ren) to be published as specified above, you must complete this form and return it to the main office with your registration paperwork.

### PHOTO OPT-OUT FORM

- I **DO NOT GIVE** my Diocesan Catholic School permission to take photographs of my child(ren) for the following purposes:
  - All Print and Online Marketing Initiatives (includes the school's Website)
  - School's Facebook, Instagram and Twitter Pages
  - Teacher's Classroom Page
  - SeeSaw (Private on-line platform)

Parent's/Guardian's Name: \_\_\_\_\_

School Name: \_\_\_\_\_ School Year: \_\_\_\_\_

CHILD'S LAST NAME	CHILD'S FIRST NAME	Grade

(This opt-out form is effective for the current school year only)

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





Please complete and return if you (the parent) attended St. Lawrence School.

I, \_\_\_\_\_, am an alumnus of St. Lawrence School.  
(Name)

I graduated in \_\_\_\_\_.  
(Year)





## ***Looking for Financial Assistance?***

*There are a variety of ways that your family could qualify for Financial Assistance at St. Lawrence Catholic School. . .*



### **Financial Aid**

To be good stewards of the resources entrusted to our care, and provide for equitable distribution, St. Lawrence Catholic School utilizes the FACTS management application process for determining financial need in allocating tuition assistance. All families are encouraged to go online and complete the application for Financial Assistance through FACTS. When you register your child at St. Lawrence, you are responsible to create an account with FACTS. Housed in that website is the opportunity to apply for Financial Assistance. All applications will be reviewed on a case-by-case basis.

As always, if you have any questions regarding tuition or financial assistance, please contact Marisa Stieve, St. Lawrence Finance Director at (585) 723-1350.



### **Scholarships**

St. Lawrence School students and families have access to several opportunities for scholarship assistance for tuition. Please consider applying for one or more of the following opportunities.

over ↓



## BUILDING A BRIGHTER FUTURE SCHOLARSHIP

The Diocese of Rochester Department of Catholic Schools is pleased to announce the

*Building a Brighter Future Scholarship* program for the 2024-25 school year.



The *Building a Brighter Future Scholarship* will provide tuition scholarships to families who meet the eligibility requirements, as determined by income using the Federal Free and Reduced Lunch guidelines. Awarded families are eligible to attend any diocesan Catholic school for the 2024-2025 school year, receiving up to \$5,000 tuition credit, and the school will receive funding to offset the cost of education for these students.

For more information about the Building a Brighter Future Scholarship, visit the following link: <https://www.dorschools.org/scholarship>

## REDDINGTON SCHOLARSHIP



GENESEE VALLEY TRUST

The Reverend John A. Reddington Scholarship Fund was established to provide for Catholic education at any level for residents of the Diocese of Rochester. A scholarship committee exists to review all applications and to select individuals to receive scholarship grants. Scholarship applicants are eligible for assistance once per calendar year and there is no limit on the number of calendar/school years an applicant may apply. Scholarships are not automatically renewed each year and students must reapply annually. The Reddington Scholarship Fund is a needs-based fund. For information and application regarding the Reddington Scholarship, visit their website: <http://www.geneseevalleytrust.com>

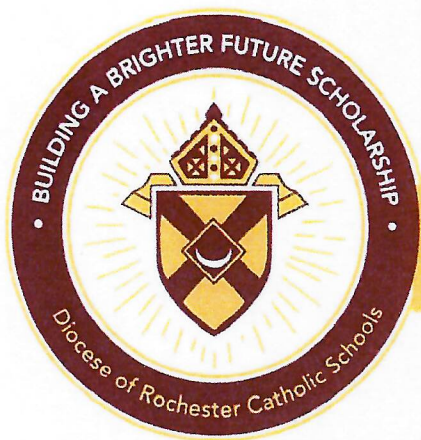
## Family Ambassador Program

The Family Ambassador Program encourages families to provide referrals to any one of the 15 Diocese of Rochester Catholic Schools. It is an opportunity for more of our community to discover the difference of a transformative, faith-based education.

Both the referral family and newly enrolled family will receive up to a \$500 tuition credit when the brand-new family joins any of the 15 Diocese of Rochester Catholic Schools. The credit will be distributed monthly throughout the 2024-2025 academic year. To find out more about the Family Ambassador program, visit the following link: <https://www.dorschools.org/ambassador>

For more information on any of the programs, contact the St. Lawrence School main office at (585) 225-3870.





**BUILDING A BRIGHTER FUTURE SCHOLARSHIP**

[dorschools.org/scholarship](https://dorschools.org/scholarship)

## Application Instructions

1. Go to [online.factsmgt.com/aid](https://online.factsmgt.com/aid).
2. If **new parent** to the Diocese of Rochester Catholic Schools network, create an account by setting up a username and password with your information. If **existing parent** at one of our Diocesan schools, use your current FACTS credentials.
3. Select the **2024-2025 term**.
4. Review the FACTS platform information. **As with all financial aid applications, there is a \$40 fee to apply. This is not covered by the Diocese of Rochester Department of Catholic Schools. All applicants must pay this fee in order to apply for the scholarship.**
5. Select **Begin Application**.
6. Click **Add School / Organization**.
7. Type in the search box **Building a Brighter Future Scholarship**. Select the checkbox and click **Add**.
8. Click **Save & Continue** to proceed with completing the application.

### Under the STUDENT section of the application:

- Enter students **grade level for 2024/2025 School Year**
  - Enter **\$1** in the box for: Tuition
  - Enter **\$1** in the box for: How much of this child's tuition can you and/or the co-applicant pay?
  - Enter **\$1** in the box for: Annual tuition support required from this child's non-custodial parent as a result of legal separation, etc.
9. Continue completing all application sections.
  10. Finalize the application by uploading your tax documents and reviewing your submission.
  11. A Department of Catholic Schools representative will be in contact with you regarding your Building A Brighter Future Scholarship application and next steps with the school at which your current student(s) is enrolled at, or new student(s) may be enrolled.



**St. Lawrence**  
CATHOLIC SCHOOL

## RELEASE OF INFORMATION FORM

I hereby give permission to \_\_\_\_\_  
(name of current school)

\_\_\_\_\_  
(address of current school)

\_\_\_\_\_  
(Phone number of current school)

To release the following student records:

- \_\_\_\_\_ Academic Transcript
- \_\_\_\_\_ Health Records
- \_\_\_\_\_ Standardized Test Data
- \_\_\_\_\_ Other school related information

Name of Student \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Parent or Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_

Please mail records to:

St. Lawrence Catholic School  
1000 North Greece Rd  
Rochester, NY 14626



STUDENT DEMOGRAPHICS – New Students Only

ST LAWRENCE CATHOLIC ELEMENTARY SCHOOL  
DIOCESE OF ROCHESTER

*Please Print*

Name \_\_\_\_\_ Grade \_\_\_\_\_ Male \_\_\_\_ Female \_\_\_\_  
*Last name First name Middle*

*Ethnicity (Please Circle One)*

Hispanic

Non-Hispanic

*Racial (Please Circle One)*

American Indian/Native Alaskan

Asian

Black

Native  
Hawaiian/Pacific  
Islander

White

Two or more races

Last school attended \_\_\_\_\_ Grade \_\_\_\_\_

\_\_\_\_\_  
*Street City Zip Code*

Records Release Form Sent to Previous School ☐

Student's religion \_\_\_\_\_ Family registered in \_\_\_\_\_ Parish/Church

Birth Certificate ☐

Baptized (Roman Catholic) ☐ Not Baptized ☐

*Please attach a copy of the birth certificate to this form*

Church where Baptized: \_\_\_\_\_

Date of Baptism: \_\_\_\_\_

*Please attach a copy of the Baptismal Certificate to this form*



## How to Create Your FACTS Tuition Payment Account

All tuition payments for Diocesan schools are tracked through the FACTS Tuition System. All families registered with St. Lawrence Catholic School are required to set up a FACTS account. The FACTS account must be in the name of the PARENT or LEGAL GUARDIAN that is listed on the Registration Form. Until this is complete the registration process can not be finalized for your family. The St. Lawrence Catholic School direct link to FACTS and instructions are below.

- Sign up for a FACTS tuition account at <https://online.factsmgmt.com/signin/3D1G6>)
- Choose a Payment Plan (Three options to choose from)
  - Option 1 – Annual Payment due August 15<sup>th</sup>, 2024 (no FACTS processing fee)
  - Option 2 – Bi-Annual Payments (first payment due on August 15<sup>th</sup>, 2024 & the second payment due on January 15<sup>th</sup>, 2025 – One time \$10 FACTS processing fee applies)
  - Option 3 – Monthly Payments (first payment due on August 15<sup>th</sup>, 2024 and final payment due by May 15<sup>th</sup>, 2025– this is approximately 10 payments if you begin your payments on August 15<sup>th</sup> – late registrants will be prorated so final payment is received by May 15<sup>th</sup> – One time \$45 FACTS processing fee applies)
- Choose a Billing Option (Two options to choose from)
  - “Invoice” – FACTS will issue an invoice and payment can be made by cash or check
  - “ACH” – FACTS will issue an invoice and payment will be made through an automatic bank draft).

No credit cards are accepted for Tuition Payments. ***Payment plans and billing options for returning families are renewed automatically each year.***

Once you have completed the steps above, you will receive an ***Agreement Plan*** and a ***Confirmation Email*** stating that your account has been set up. If you do not receive the confirmation email or experience any difficulties, please call the FACTS Customer Service line at (866) 412-4637.

Sincerely,

Marisa Stieve

Marisa Stieve  
St. Lawrence School  
Director of Finance and Administration  
[Marisa.Stieve@dor.org](mailto:Marisa.Stieve@dor.org)  
585-723-1350 Ext. 206